



Re-Interview Request Form

Name: _____

Date of most recent interview: _____

Program Type: ___ Inside ___ Limited Energy ___ Residential

I have completed the following requirements and would like to request a re-interview in an effort to improve my ranking on the eligible for hire list.

I have met the following criteria:

1. ___ It has been at least 6 months (180 days) since my initial interview

2. ___ I have completed 1,000 hours of trade-related work experience*

- or -

2. ___ I have completed 6 or more credits of post-secondary, trade-related classes, at least one of which is electrical in nature

- and -

3. ___ Documentation* of the above criteria must be emailed as one file and in .pdf format to applications@nietc.org.

Request will be placed before the JATC to determine eligibility and you will be notified by email of the decision and date of interview, if granted.

Signature _____

Date of request _____

Address _____

Email this form and documentation to applications@nietc.org with "Re-Interview" in the subject line.

*See other side for more information



Apprenticeship applications expire two years from the applicant's initial interview date, per the apprenticeship standards registered with Oregon Bureau of Labor and Industries.

If an applicant re-interviews, their application will still close two years from the initial interview date. The two-year application expiration date is based on the date of the applicant's initial interview, not the re-interview.

The committee shall consider a request for a re-interview from the ranked pool upon the following terms:

At least six months (180 days) have passed since the date of the initial interview and in the interim the applicant has completed one of the following:

1. Gained at least 1000 hours of trade-related work experience* OR
2. Achieved a passing grade in post-secondary trade-related classes from an educational institution accredited by a state education agency. A combination of 2- and 3-credit classes is allowed as long as the total amount of credits equals or exceeds 6 credits. One of the classes must be electrical. Visit this [link](#) for examples.

**Trade-related work involves using tools or working in some sort of construction environment. This could be material handling for an electrical contractor, working for an electrical supply house, building cabinets, etc. Work experience hours should not be a continuation of previous employment in a non-electrical related type of work.*

Once you have met the above listed terms, email applications@nietc.org to request a re-interview form. Submit the form with your supporting documentation to the same email address.

Supporting documentation required:

If worked 1000 hours in a trade-related field:

1. List of hours worked from company payroll (not from Local 48)
2. Letter on company letterhead from a supervisor listing job duties

If completed six credits of trade-related classes (one being electrical):

1. Transcripts from the accredited agency listing course, number of credits, and grade achieved
2. Copy of course descriptions from college website or from the school on school letterhead

The committee will consider the request and determine if a re-interview is justified. There is no guarantee that a re-interview will be granted.